NORTH THURSTON
Education Foundation
PARTNERS FOR KIDS

LEARNING IMPROVEMENT GRANT (LIG)

Application

**For ease of processing, please keep all grant materials one-sided and use paper clips, not staples. Emailing is preferred. In subject line write LIG application and your last name please.*

Type of Grant Requested (select one):

- ☐ Innovative Teaching & Learning ($1,500 Max)
- ☐ Creativity and Arts Grants ($1,000 Max)
- ☐ Meet-A-Need Grant ($500 Max)
- ☐ Closing the Achievement Gap ($1,000 Max)
- ☐ Building Character in the Classroom ($500 Max)

Amount Requested: $ **School Year: 20** **School:**

Contact Information

Applicant(s) Name(s) & Position(s): _____

Telephone: _____ Email: _____

Date of Grant Request Submission: _____

Project Proposal **Project Name** _____

1. Describe briefly your plan for use of these funds including, if applicable, a project timeline: ***(Additional space on page 2)***

NORTH THURSTON
Education Foundation
PARTNERS FOR KIDS

LEARNING IMPROVEMENT GRANT (LIG)

Application

(Continued from page 1 for project description, if needed.)

2. A. Number of Students who will benefit from this project. _____

2. B. Describe how the students in your classroom and/or school will benefit from this project:

NORTH THURSTON
Education Foundation
PARTNERS FOR KIDS

LEARNING IMPROVEMENT GRANT (LIG)

Application

3. Please be specific about the cost of your project.

A. What is the total cost of the project? *(Please provide documentation and a breakdown of all expenses.)*

B. What costs do you want NTEF to fund in the above list?

C. Amount secured from other sources (Please list sources.)

NORTH THURSTON
Education Foundation
PARTNERS FOR KIDS

LEARNING IMPROVEMENT GRANT (LIG)

Application

4. If the project is ongoing, how will you obtain additional funds in the future?

5. The North Thurston Education Foundation requires all LIG grantees to submit a short post-grant report on their project; a form is available at www.ntef.org. Will you be able to submit this report within 2 months of the completion of the grant cycle or by March 30 of the school year awarded?

☐ Yes. ☐ No.

Signature _____

6. I have reviewed this grant application. The project will support our School Improvement Plan for the current school year.
(To be completed by the building principal)

Principal's Signature _____ Date _____

Submit Your Completed Form to BOTH:

Deanna East, Executive Director at deanna@ntef.org
Heather Larson, Executive Director of Financial Services at hlarson@nthurston.k12.wa.us
Please add LIG Application and your last name to the subject line. All applications are reviewed by district staff before moving to NTEF LIG Committee.

Notice of approval/disapproval will be sent within 45 days of application review.

Questions? 360-628-3281

NORTH THURSTON EDUCATION FOUNDATION

Learning Improvement Grant (LIG)

LIG requests will be accepted on March 30th for the next school year grants and October 30th for second semester grants in the current school year. Grant decisions will be made within 45 days after the deadline for the period in which the grant is submitted. The awards will note specific start and mandatory conclusion dates for fund expenditures.

Grant requests will be evaluated based on commitment to the mission of the North Thurston Education Foundation – *to mobilize financial, leadership and other resources necessary to enrich programs and enhance educational opportunity for students and staff of North Thurston Public Schools.* Foundation activities are consistent with, and supportive of, the North Thurston vision for teaching and learning so that each student will achieve success in a changing and diverse world.

We envision grant projects that promote student growth and achievement. **Any staff member can apply if they have a project idea in our areas of support. Applications must be signed by the building principal certifying that the proposed project supports the current School Improvement Plan for the applicant's school.**

Steps to Completing a Grant Application

1. Review LIG Information Sheet to learn about the various grant categories awarded. Please don't just pick the largest grant, apply for the area that your project fits.
2. Complete the application, providing any necessary supportive documentation. Please add extra pages if your writing is longer than space on page. We do ask that you make your statement brief but add pertinent details so the committee understands how your project helps students and their learning.
3. Sign the application and obtain your building principal signature. Please be sure to save a copy for yourself.
4. Scan your application and e-mail it to Deanna and Heather.
5. Complete a Post-Grant Report and submit electronically or by mail within 2 months of the completion of the grant cycle or by March 30 of the school year awarded.

Submitting Your Application

Email Your Completed Form to BOTH:
Deanna East, Executive Director at deanna@ntef.org
Heather Larson, Executive Director of Financial Services at hlarson@nthurston.k12.wa.us
Please add LIG Application and your last name to the subject line. All applications are reviewed by district staff before moving to NTEF LIG Committee.