



**NORTH THURSTON**  
Education Foundation  
— PARTNERS FOR KIDS —

## LEARNING IMPROVEMENT GRANT (LIG)

# Application

*\*For ease of processing, please keep all grant materials one-sided and use paper clips, not staples. Emailing is preferred. In subject line write LIG application and your last name please.*

### Type of Grant Requested (select one):

- |   |  |
|---|--|
| <input type="checkbox"/> Innovative Teaching & Learning (\$1,500 Max) | <input type="checkbox"/> Closing the Achievement Gap (\$1,000 Max)       |
| <input type="checkbox"/> Creativity and Arts Grants (\$1,000 Max)     | <input type="checkbox"/> Building Character in the Classroom (\$500 Max) |
| <input type="checkbox"/> Meet-A-Need Grant (\$500 Max)                |  |

**Amount Requested: \$**

**School Year: 20**

**School:**

### Contact Information

Applicant(s) Name(s) & Position(s): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Grant Request Submission: \_\_\_\_\_

### Project Proposal

**Project Name** \_\_\_\_\_

1. Describe briefly your plan for use of these funds including, if applicable, a project timeline: *(Additional space on page 2)*



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*(Continued from page 1 for project description, if needed.)*

2. A. Number of Students who will benefit from this project. \_\_\_\_\_

2. B. Describe how the students in your classroom and/or school will benefit from this project:



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3. Please be specific about the cost of your project.

A. What is the total cost of the project? *(Please provide documentation and a breakdown of all expenses.)*

B. What costs do you want NTEF to fund in the above list?

C. Amount secured from other sources (Please list sources.)



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4. If the project is ongoing, how will you obtain additional funds in the future?

5. The North Thurston Education Foundation requires all LIG grantees to submit a short post-grant report on their project; a form is available at [www.ntef.org](http://www.ntef.org). Will you be able to submit this report within 2 months of the completion of the grant cycle or by March 30 of the school year awarded?

Yes.                      No.

Signature \_\_\_\_\_

6. I have reviewed this grant application. The project will support our School Improvement Plan for the current school year.  
***(To be completed by the building principal)***

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit Your Completed Form to BOTH:**

**Deanna East, Executive Director at [deanna@ntef.org](mailto:deanna@ntef.org)**

**Heather Larson, Executive Director of Financial Services at [hl Larson@nthurston.k12.wa.us](mailto:hl Larson@nthurston.k12.wa.us)**

*Please add LIG Application and your last name to the subject line. All applications are reviewed by district staff before moving to NTEF LIG Committee.*

*Notice of approval/disapproval  
will be sent within 45 days of  
application review.*

**Questions? 360-628-3281**



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# NORTH THURSTON EDUCATION FOUNDATION Learning Improvement Grant (LIG)

**LIG requests will be accepted on March 30th for the next school year grants and October 30th for second semester grants in the current school year. Grant decisions will be made within 45 days after the deadline for the period in which the grant is submitted. The awards will note specific start and mandatory conclusion dates for fund expenditures.**

Grant requests will be evaluated based on commitment to the mission of the North Thurston Education Foundation – *to mobilize financial, leadership and other resources necessary to enrich programs and enhance educational opportunity for students and staff of North Thurston Public Schools.* Foundation activities are consistent with, and supportive of, the North Thurston vision for teaching and learning so that each student will achieve success in a changing and diverse world.

We envision grant projects that promote student growth and achievement. **Any staff member can apply if they have a project idea in our areas of support. Applications must be signed by the building principal certifying that the proposed project supports the current School Improvement Plan for the applicant's school.**

## Steps to Completing a Grant Application

1. Review LIG Information Sheet to learn about the various grant categories awarded. Please don't just pick the largest grant, apply for the area that your project fits.
2. Complete the application, providing any necessary supportive documentation. Please add extra pages if your writing is longer than space on page. We do ask that you make your statement brief but add pertinent details so the committee understands how your project helps students and their learning.
3. Sign the application and obtain your building principal signature. Please be sure to save a copy for yourself.
4. Scan your application and e-mail it to Deanna and Heather.
5. Complete a Post-Grant Report and submit electronically or by mail within 2 months of the completion of the grant cycle or by March 30 of the school year awarded.

## Submitting Your Application

**Email Your Completed Form to BOTH:**

**Deanna East, Executive Director at [deanna@ntef.org](mailto:deanna@ntef.org)**

**Heather Larson, Executive Director of Financial Services at [hlarson@nthurston.k12.wa.us](mailto:hlarson@nthurston.k12.wa.us)**

*Please add LIG Application and your last name to the subject line. All applications are reviewed by district staff before moving to NTEF LIG Committee.*





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# NORTH THURSTON EDUCATION FOUNDATION

## LIG Grant Criteria

All grants are awarded for the next or current school year only, based on which cycle they have applied for. All awarded grants are just for one school year and awarded funds need to be spent by June 1 of that school year. There are no carryover amounts to future school years. Staff can apply for a subsequent grant for an additional year but must submit a new LIG application and have completed the required Post Grant Report. These funds are not designed for continual use but might be considered for a second year in some situations.

### **Innovative Teaching & Learning Grant - \$1,500**

The Innovative Teaching & Learning Grant is a broad-based grant available to encourage teachers/staff to try innovative 'outside the box' teaching ideas that are consistent with North Thurston Curriculum Guidelines. Grants may be used to support collaborative teaching situations in which teachers are teaming to leverage efficiencies, create unique learning opportunities, or share resources and materials. Grants may also be used to support increased interest in science, math, arts, and technology through the acquisition of related equipment and materials. Grants may be used to expand foreign language opportunities. Additionally, grants may be used to support students learning outside of the school day or to help fund field trips during or after the school day. Staff can apply for a second year with submission of a new LIG application and completion of the required Post Grant Report.

### **Closing the Achievement Gap Grant - \$1,000**

The Closing the Achievement Gap Grant works to support students who need additional help in achieving academic success. Grants may be used for before/after school learning and tutoring; science, math, and technology programs and equipment; and ongoing collaborative teaching situations that keep at risk students engaged in learning. Grants may also be used to support foreign language development or to add equitable access to educational opportunities. Additionally, grants may be used to help fund field trips. These funds are not designed for continual use but might be considered for a second year in some situations.

### **Creativity and the Arts Grant - \$1,000**

The Creativity and the Arts Grant is designed to support the arts, photography, drama, journalism, and music. The North Thurston Education Foundation recognizes that the arts enhance learning and help keep students engaged in school. This grant can be used to contract with a teaching artist to participate in the planning, design, and instruction of an arts education or arts-in-education project that meets the specific needs of the school. Funds can also be used to purchase materials that enhance the artistic experience for students such as books, sheet music, and durable equipment. Staff can apply for a second year with submission of a new LIG application and completion of the required Post Grant Report.

### **Building Character in the Classroom Grant - \$500**

The Building Character in the Classroom Grant aids educators/staff in developing and supplying students with programs that address civics, philanthropy, bullying, kindness, being good stewards of the earth and positive behavior supports. The programs must benefit the students directly. Grants may be used to help fund activities such as assemblies, workshops, work parties, school beautification projects or community service projects in which students are directly involved. These funds are not designed for continual use but might be considered for a second year in some situations.

### **Meet-A-Need Grant - \$500**

The North Thurston Education Foundation, through its grant program, provides incentive funding for North Thurston teachers, therapists, librarians, administrators, or other staff members as they develop activities to enhance education and/or family collaboration. This program will provide funds for special projects, research, or educational materials that will enhance the teaching, learning, and enjoyment of North Thurston students. There is no preconceived criteria for projects except that students directly benefit from the project or encourage family participation. These funds are not designed for continual use but might be considered for a second year in some situations.