**NTEF POST-GRANT REPORT**

NTEF Grant No. [input] School: [input school]

* Grant received: [input XX/XX/XX]
* Completion date: [input XX/XX/XX]
* Grant post-report due: WITHIN 60 DAYS OF PROJECT COMPLETION. BY MAR 1st IS BEST OR JUNE 1st AT THE LATEST.
* PLEASE INCLUDE DISTRICT APPROVED PHOTOS WITH YOUR POST-GRANT REPORT
* If you need additional space, please use the back or e-mail this report.

CONTACT INFORMATION:

Name of person completing report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REPORT

1. Did you spend the entire grant amount? Yes \_\_\_\_\_ No \_\_\_\_\_\_

You can only spend the funds on what you had in your original budget. Unused funds will be returned to NTEF.

2. Tell us how the grant money helped you achieve your goals.

3. Restate expected outcome.

4. Did you achieve your anticipated goals?

5. List some highlights and areas of missed opportunities.

6. Please share a story about how the grant money helped a group or individual learn or grow. (Photos are appreciated! Send to [Deanna@ntef.org](mailto:Deanna@ntef.org))

7. Please include any data you may have collected in monitoring the progress and outcome of your project, i.e. pre and post graphs and student outcome.

8. Is this a project you feel that other educators and student would benefit from? Why or why not?

9. How could we improve the foundation grant process?

10 How did you acknowledge NTEF as the sponsor of this project/program?

**SUBMIT YOUR COMPLETED FORM WITHIN 60 DAYS OF PROJECT COMPLETION. BY MAR 1ST IS BEST OR JUNE 1st AT THE LATEST TO:**

Deanna East, Executive Director, [Deanna@ntef.org](mailto:Deanna@ntef.org). Questions? Call 360-628-3281.