

GREETINGS FROM THE PRESIDENT

# EARNING GRANTS

# By: John Mansfield, 2009 President

STUDENT ASSISTANCE

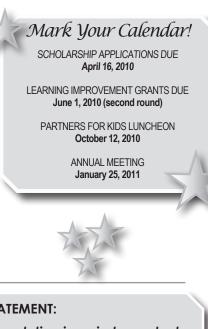
The Foundation found 2009 to be a challenging year. The district added two new schools; requests were up for all schools; and the economy wasn't that promising (to put it mildly). Although donations were down, we continued to fund our programs and grants without any reductions. We even increased funding in some areas and will be able to maintain current levels for 2010.

The Board said goodbye to retiring superintendent **Dr. Jim Koval** and thanked him for his support of the Foundation over his years as superintendent. We also said hello and welcome to **Raj Manhas**, the new superintendent, and we are extremely pleased at his support of the Foundation.

Finally, again this year I'd like to thank all the Board members and members of the

community who donate money and/or time to the Foundation. You are what makes it work. With unemployment up and a tight economy, we are needed more than ever.

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# Foundation Luncheon Speaker

Superintendent **Raj Manhas** will be the featured speaker for the **Foundation's Partners for Kids Luncheon** on **October 12, 2010**. The luncheon will be held at the Worthington Center at St. Martin's University. Please mark your calendars and plan to attend. More information will be available in the future.

# Learning Improvement Grant Applications

To reset the timeframe of the Learning Improvement Grants program to coincide with the school year, the Foundation is accepting a second-round of applications on a one time basis. The applications are due June 1, 2010. Recipients may use the grants from July 2010 to August 2011. Forms and other information are available on the website at **www.ntef.org** 

# NORTH THURSTON EDUCATION FOUNDATION IS HERE TO HELP STUDENTS GET AHEAD...

★ Partners with the North Thurston Public Schools to Enhance Educational Opportunities

A Community Commitment to Excellence in Education

All Volunteer Organization

# MISSION STATEMENT:

**SCHOLARSHIPS** 

The North Thurston Education Foundation is an independent, not for profit, community-based organization that mobilizes financial, leadership and other resources necessary to enrich programs and enhance educational opportunities for students and staff of North Thurston Public Schools.

# NORTH THURSTON EDUCATION FOUNDATION – ANNUAL REPORT January - December, 2009

# MEMBERSHIP

Membership for the calendar year 2009, based on identified contributors, totaled more than 465. Organizations are counted as a single member. All donations of \$25 or more qualify contributors for membership and to vote to elect Trustees at the annual membership meeting, according to the bylaws. Donations received through the NTPS district payroll, Washington State Employees Combined Fund Drive, and United Way, as well as through other incidental fundraisers, are listed by name when identified. Categories of contributor members, eligible to vote, are Member \$25--99, Supporting Member \$100--249, Sustaining Member \$250--499, Principal's Club \$500--999, Superintendent's Club \$1,000--4,999. Foundation Benefactor \$5,000 and above. A student category is \$5.

# Revenue Generated, Awards Disbursed

The Foundation Trustees measure achievement by both the numbers of contributors and revenue generated by the Foundation as well as by the program disbursements that benefit students, staff, and activities in North Thurston Public Schools. The 2009 contributions and fund raising for all funds, including annual, endowment, special designated funds, but excluding investment and interest earnings, totaled **\$76,840**. This total includes the following:

\$ 22,781	Fund raising events
\$ 1,739	Washington State Employees Combined Fund Drive
\$ 573	United Way contributions
\$ 11,151	North Thurston Public Schools employ- ees payroll deductions
\$ 5,929	Endowment Campaign
\$ 34,667	Other Contributions and Fund- raising (excludes investment earnings)

Scholarship awards, student assistance grants to all District schools, McGimpsey Pantries, learning improvement grants for classroom educators, and special designated activities totaled **\$60,199** for the calendar year. Administrative expenditures for insurance, printing, postage, fees, supplies and fund raising costs for 2009 were \$13,307, excluding investment fees. In addition, the Foundation received a number of in-kind donations to total more

than \$800 that helped reduce administrative costs. The Foundation has no paid officers or staff and did not use professional fundraisers..

# GRANTS COMMITTEE Carol Merritt, Chair

The Grants Committee oversees Foundation grant projects including the Student Assistance Grants and Learning Improvement Grants. Committee members include **Robyn McLean**, **Phyllis Kaczmarski**, **Debby Gaffney**, **Carol Merritt**.

# Student Assistance Grants

Twenty-one District sites, including one for each school plus one for the District-at-large, receive annual student assistance grants to provide for emergency needs of students. The amounts of the grants for the 2008-2009 school year were as follows: \$750 for each elementary school, \$1200 for each middle school and South Sound High School and \$1500 for the large high schools and District Office site. The school assistance grant funds, including food closets, disbursed during the 2009 calendar year totaled \$30,378. Students received help with school fees, clothing, rental for music equipment, school supplies and other personal and educational needs. A portion of the allocated funds are given at the beginning of each school year and the rest is given later in the year. Special funds are also available in exceptional circumstances to help reduce obstacles that students face in getting their education. School principals, counselors, secretaries or intervention specialists may be contacted about use of the funds. Funds are managed according to school policies. McGimpsey Pantries

Implemented in 2007-2008, as an extension of the Student Assistance Grants, the Foundation established the McGimpsey Pantries in middle and high schools. The Pantries provided food and toiletries for homeless students and others who need this help. Each secondary school receives \$500 in the fall and additional funds as needed.Elementary schools are served through another backpack food program. Information for accessing these items is available in each school. To stock the Pantries in 2009, schools received about **\$4,500**, which was included in the Student Assistance Grants total above.

# Learning Improvement Grants

Educators in North Thurston Public Schools are awarded mini-grants for use in schools and classrooms to assist in the improvement of student learning. The Learning Improvement Grants, given for thirteen years, meet one of the Foundation's goals and are designed to encourage innovation and improvement of learning. Grant recipients are required to report to the Foundation Trustees and membership at the Annual meeting and to submit a written report of their action research. The reports reflect project activities, benefits to students in evidence of their learning, and "lessons learned" as educators. A committee reviews the applications and selects the winners. The Foundation increased both the number and the amount of the Learning Improvement Grants last year. For 2009-2010, eight projects were selected to receive up to \$1500 each:

# Learning Improvement Grants

- 1. Elizabeth Zickuhr, Timberline High School
- 2. Jenny Goin, Chinook Middle School
- 3. Jodi Kimizuka, Lacey Elementary
- 4. Bruce Walton, Pleasant Glade Elementary
- 5. Phyllis Dobey, Chambers Prairie Elementary
- 6. Jenny LaFrenier, Timberline High School
- 7. Kevin Hall, North Thurston High School
- 8. Susan Staiert, Sarah Sisco, Jill Hatlen, Lydia Hawk Elementary First Grade Team

The Foundation Board will change the grant timeframe for 2010. Grant applications will be due June 1, 2010, and awarded before the end of the school year. Therefore, grant recipients will have summer to prepare and can implement the grant throughout a single school year.

# SCHOLARSHIP COMMITTEE Robyn McLean, Chair

The Scholarship Committee reviewed 38 applications for six different scholarship categories: Corwin Memorial Scholarship, Davies Vocational/Technical Scholarship, Hostetter Ford Memorial Scholarship, Gott Educational Scholarship, Pedersen Memorial Scholarship, and the Foundation Scholarships.

# (Scholarships, continued...)

The Scholarship Committee chose 12 scholarship winners from the four high schools. Most winners received \$2000; the Corwin Scholarship is for \$1,500 with the provision for a one-year renewal. Foundation representatives presented the scholarships at school events: Judy Wilson at Timberline High School, Carol Merritt at North Thurston HS, Debby Gaffney at River Ridge HS, and Marlys Martin (administrator) South Sound High School. Committee members include Judy Wilson, Judy Johnson, and Robyn McLean. Recipients for 2009 scholarships are:

# FOUNDATION Scholarships, \$2,000 each

Daniel Mast	River Ridge High School
Jordan Malizio	South Sound High School
Jihyun Johnson	North Thurston High School
Seung Lee	North Thurston High School
Jessie Sheppard	Timberline High School
Miranda King	Timberline High School
Tony Nguyen	Timberline High School

VIOLET DAVIES Vocational/Technical Scholarship \$2,000 Chantelle Fitzgerald, North Thurston High School ROY PEDERSEN Memorial Scholarship \$2,000 Blake Guyen, River Ridge High School JOHN GOTT Education Scholarship \$2,000 Bethany Jensen, River Ridge High School JEANNETTE H. FORD Memorial Scholarship, \$2,000 Anna Grzankowski, River Ridge High School LISA CORWIN Memorial Scholarship \$1,500 Aubry Owada, North Thurston High School Yagie Janisch, (2nd Year Renewal, North Thurston)

# FUND DEVELOPMENT COMMITTEE Liz Squires, Chair

The seventh annual Partners for Kids Luncheon, held on October 13, 2009, was keynoted by Dr. Jim Koval, recently retired superintendent of North Thurston Public Schools. Entertainment was provided by the wind ensemble at the new Aspire Middle School, directed by Jerry Huff. The luncheon grossed about \$24,000, which includes sponsorships and also some designated gifts. We thank all of the donors for their generous support. Mark your calendars now for next year's event scheduled for October 12, 2010. Committee members were Liz Squires, Carol Merritt, Robyn McLean, and Jerry Farmer. New Fundraising Partnerships

The Foundation participated in two fundraising campaigns in the last months of 2009 in partnership with the North Thurston Public Schools and with the School Employees Credit Union. The NTPS appealed to school district employees to support the Foundation as a fully local not-for-profit organization that exists solely for the students and schools in the District. More than \$2,000 was received to date in that effort, in addition to earlier donations and on-going payroll contributions from employees. SECU offered matching funds for school district employees who joined the credit union and contributed to the Foundation or were currently members of the credit union and donated to the Foundation in the amount of \$5 or more. The SECU donated \$255 as a result. The Board expects to repeat these efforts next year.

# SCHOOL VISITATION COMMITTEE Cindy Coble, Chair

The School Visitation Committee continued a schedule of school visits this year, involving Board member teams. School visits were made to all 21 school sites in the district during fall 2009-2010. The focus of the presentations was to highlight the amounts of the Student Assistance Grants and how to access the funds. We also encouraged district staff to join NTEF as contributing members - we all want to support our students. Thank you to the Board members who volunteered to do presentations: Sam Hunt, Carol Merritt, John Mansfield, Cindy Coble, Phyllis Kaczmarski, Liz Squires, Ian Edlund, Sue Shannon, Angela Grant, Tom MacRobert, Debby Gaffney, as well as Jon Halvorson, former board member.

# EXECUTIVE COMMITTEE John Mansfield, President/Chair

The Executive Committee of the Foundation Board serves as the administrative committee. The committee met monthly to plan meetings of the Board of Trustees and to handle business that occurred throughout the year. The Executive Committee made recommendations on these business matters to the full Board. The Executive Committee prepared three newsletters for the Foundation in 2009 including the 2008 annual report. Kathy Tingvall provided design services; REV mailing of Kent, Washington, donated mailing services (NTEF paid only the postage). The 2009 Executive Committee included the elected officers and a member-at-large: John Mansfield, president; Liz Squires, vice president resource development; Judy Johnson, vice president resource management; Carol Merritt, vice president awards and disbursements, Robyn McLean, memberat-large; Sue Shannon, executive director.

# INVESTMENT COMMITTEE Lee Blankenship, Chair

The Investment Committee met guarterly in 2009 to review the status of the investment accounts. Greg Stapp, Stapp Financial Planning, LLC, served as investment advisor. Mr. Stapp is a Registered Investment Advisor (RIA), Series 65. The Investment Committee made recommendations to the Board of Trustees regarding investments, disposition of Certificates of Deposit, and other related activities within the parameters of the investment policies of the Foundation. Although the Foundation's investment funds were adversely affected by the economic down turn felt throughout the country in the winter 2008-2009, the Foundation accounts made some recovery during the remaining months. Year-end balances were favorable. (The yearend report appears on the following page.) Also, because some donors have designated contributions to be used as needed, rather than invested in permanent endowment accounts, the Foundation was able to meet its program goals. The Committee was charged with the task of interviewing a selected number of local financial institutions to determine if the Foundation should make any changes after Venture Bank was sold to First Citizens Bank. The recommendations will be made to the Board early in 2010. Committee members include: Lee Blankenship, Rex Comstock, Ron Busche, Jerry Pospisil, Lisa Furman, and Judy Johnson and Sue Shannon, ex officio members.

# FOUNDATION AUDIT COMMITTEE Tom MacRobert, Chair

The new audit committee prepared guidelines for an internal audit that included a series of questions (with accompanying answers) that focus on the cash flow of the Foundation and compliance with the written policies, procedures, and by laws for awarding and distributing funds. The committee compiled materials for an internal audit for calendar year 2006. The committee chair contacted John Honsowetz, an Independent Auditor, who agreed to perform the audit without charge. A written report was given to all Board members. The auditor found no weaknesses or issues and volunteered to perform the audit for 2007. Committee members include: **Tom MacRobert, Phyllis Kaczmarski**, and **Sue Shannon**.

# SPECIAL RECOGNITIONS AND THANK YOU:

- All contributors and supporters of the Foundation.
- Lisa Furman, volunteer Foundation bookkeeper for preparing financial reports.
- John Honsowetz, volunteer independent auditor for auditing Foundation books for 2006.
- John and Opal McGimpsey, whose dedicated fund for Student Assistance enables the Foundation to continue to meet needs of students.
- McGladrey & Pullen, LLP, Andrea M. Norberg, CPA, for tax preparation services.
- Greg Stapp, of Stapp Financial Planning, for service as financial advisor for investment accounts.
- Bob Mosebar, for continued voluntary assistance with the Foundation website, www.ntef.org.
- Kathy Tingvall, PageMaster Publications, for design of newsletters.
- REV Mailing, for donated mailing services.
- Lauren Kiolet, for administrative support to the Foundation.
- Committee chairs and members, listed above, for leadership and support of Foundation activities.
- Foundation Trustees, all volunteers, for their countless hours of service and contributions of both time and money.

# **BOARD OF TRUSTEES, 2009**

Hunt, Sam

Johnson, Judy

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Wells, Leah Koval, Jim Shannon, Sue (Exec. Director)

# HONORARY BOARD MEMBERS:

Dolan, Gene Gott, John Halvorson, Jon Mosebar, Thelma Parsons, Ken Wilson, Judy

THE FOUNDATION ASSETS AND FUND BALANCE				
Year End Report, 2009				
ASSETS				
Cash and Investments	December 31, 2008	December 31, 2009		
General Fund	146,798	126,678		
Invested Funds	246,487	354,759		
Corwin Fund	46,902	58,257		
Ford Fund	20,481	23,612		
Gott Fund	34,664	55,463		
McGimpsey Fund	505,579	603,930		
FUND BALANCE	\$ 1,000,911	\$ 1,222,699		

The North Thurston Education Foundation was organized in 1988; Articles of Incorporation were filed in 1989. The NTEF is a not-for-profit 501 3(c) organization with tax exempt status with the Internal Revenue Service. The NTEF is registered with the Charities of the Secretary of State's Office. The NTEF has no paid officers; the Executive Director is a volunteer.

# ANNUAL MEMBERSHIP CATEGORIES

### Foundation Benefactor \$5000 and above

Anonymous Donor through Community Foundation of South Puget Sound Busche, Ron & Carol Estate of John Kuula Twin Star Credit Union

#### Superintendent's Club \$1000-4.999

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Tennant, Daniel Washington Education Association Williams, Bill & Maxine Wilson, Judy

## Supporting \$100-249 Ahlf, Ken & Marilyn

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To recognize donors, in perpetuity, who made gifts of \$2,000 or more in a single donation beginning in 2005. Thank you!



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	I am interested in planned giving. I would like the Foundation to contact me about gifts of stocks, re- estate, or tax strategies.
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